

10.0 MANAGEMENT REVIEW

10 Management review

(ISO 9001 clause 5.6, ISO 14001 clause 4.6)

10.1 General

The MD ensure review of the integrated management system **at least once in 6 months** to assess its continuing suitability, adequacy and effectiveness. A report is placed before the Board of Directors annually giving the status and suggestions for improving of quality objectives. The decisions of the Board of Directors are in turn implemented within the corporation.

MD, Chief Engineer, Financial Advisor and MR will evaluate the need for changes to the organization's Integrated Management System, including quality & environmental policy and IMS objectives. Other personnel appropriate and required for the specific review subject will be invited.

10.2 Review input

MR collects & compile the data from process owners and provide following information as the input for management review which include information on

- a) Results from audits and evaluation of compliance with legal requirements & with other requirements to which the organization subscribes
- b) Process performance and product conformity
- c) Customer feedbacks / complaints on product
- d) Communications from external interested parties, including complaints on organization's environmental performance
- e) The overall IMS Performance of the organization,
- f) The extent to which objectives & targets have been met
- g) Status and adequacy of corrective & preventive actions
- h) Follow up actions from previous management review meetings

- i) Any changes that could affect IMS – proposed changes to IMS, changing circumstances such as change in organization structure, legal and other requirements related to aspects, new technological options and any action that is necessary to remedy any deficiency
- j) Recommendations for improvement

10.3 Review output

MR will record the management review details and maintain it. MR will communicate to all concerned about the decisions and actions related to

The output from the management review includes any decisions and actions related to:

- a) improvement of the effectiveness of the management system;
- b) improvement related to interested party requirements;
- c) resource needs to enable improvement of the management system and its processes
- d) Update of the environmental risk assessment
- e) Update of any other IMS Documentation

After the review, the MR consolidates all action items, and prepares an action plan and communicates them to all concerned.

Applicable procedure: IMSP-28 Management review